

California Montessori School

Guidelines During COVID-19

Before bringing your child to school

1. Take your child's temperature and wash their hands thoroughly before dropping them off to school.
2. Notify CMS immediately if your child is sick.
3. Notify CMS if your child took any medicine in the 24 hours prior to school.
4. Notify CMS immediately if your child or anyone in the home has tested positive for Covid-19.
5. Notify CMS if your child, or someone in your home is experiencing any symptoms related or unrelated to covid-19 or have had any exposure to another individual with suspected or confirmed case of Covid-19.
6. Notify CMS immediately if your child, or anyone in your home has travelled outside of California.
7. Notify CMS immediately if your child, or anyone in your home has traveled outside of the Bay Area in the last 7 days. (Please follow any orders in place)

Drop off and pick up- Please call 650-589-2237 upon your arrival

1. Please assign one individual in the household for daily drop off and pick up.
2. All parents, guardians, or any other individuals dropping off or picking up a child to and from school must wear a mask.
3. All students must wear a mask, unless stated otherwise by the CDC.
4. Drop off and pick up of children will only be outside the front of the building. Please call the number provided by the school at drop off and pick up.
5. Please remain 12 Feet apart from any staff members or other families whenever possible.
6. To enforce contactless sign in/out, staff members will record your child's drop off/pick up time and the name of the individual dropping off.
7. Your child's temperature will be taken before entering the school. Temperature of 100.4F or higher cannot be admitted into school.
8. Upon arrival, your child will be taken directly to the restroom to wash their hands thoroughly.
9. A health screening will be implemented daily of all staff and students during drop off and throughout the day.
10. To allow physical distancing, please remain in your vehicle if another child is being dropped off or picked up. Once the child has entered, you may come to the entrance doors.
11. Please give the school a 5-minute heads up before picking up to allow enough time for cleaning up, washing hands, and getting dressed.

Symptoms & screening

1. You child will be sent home if they are experiencing any of the listed or unlisted symptoms of Covid-19. Your child should not be dropped off to school if they, or anyone in the household is experiencing the following symptoms related or unrelated to Covid-19. If they are, please notify us immediately and arrange for your child to be tested for Covid-19. If your child, or anyone in the household tests positive for Covid-19, notify us immediately as we must report to the CDSS and Public Health. Families who do not notify the school immediately will be terminated and last month's tuition will not be refunded.
 - a) Fever
 - b) Vomiting or diarrhea
 - c) Loss of taste or smell
 - d) Trouble breathing
 - e) Coughing
 - f) Sneezing
 - g) Runny or congested nose
 - h) Chills
 - i) Muscle pain
 - j) Sore Throat
 - k) Headache
 - l) Red eyes
 - m) Swelling
 - n) Flushed cheeks
 - o) Fatigue or poor appetite
 - p) Rash or cuts
2. All staff and students must be symptom free for a full 48 hours before returning.
3. Students who test positive for Covid-19 will need to have a negative test result to return to school. Please note that a person may test positive for Covid-19 for up to 3 months. We will not accept your child until there is a negative result.
4. If a child tests positive for Covid-19, we require that their health care provider get in touch with us via email and clear your child to return. Please note, just because your child's healthcare provider clears them to return to school, does not mean we have cleared your child. CMS will use all its resources in contacting the San Mateo County Health Department and CDC for input on the child's safe return.
5. If your child or anyone in your home has been travelling or is planning to travel against our recommendations for leisure purposes, we reserve the right to terminate your childcare.
6. If your child or family members in your home are required to travel for emergencies or essential purposes, please send us your dates of travel via email, your original flight itinerary via email, your original boarding pass upon return, and a negative test for Covid-19 via email. Please note, CMS will terminate any families who are not being transparent, are being misleading or lying to staff about their families travels. Families who are extending their travels to avoid quarantine or lessen their quarantine time will be terminated immediately by CMS and reported to the

California Department of Social Services. We may ask you for additional supporting documents to ensure your child is safe to return.

Lunch and snacks

1. Label all your child's items (lunchbox, containers, jackets, shoes, etc.)
2. CMS strongly encourages families to send their child healthy and nutritious snacks and meals.
3. School snacks will not be provided during this time.
4. Send your child with cooked food. CMS has a fridge and microwave for any lunches that need to be heated or refrigerated.
5. Children are refrained from sharing snacks during this time for health and safety purposes.

Clothing, shoes and extra items to bring to school

1. Please send your child with an extra set of clothing in a backpack in case of an accident. Please label your child's bag with their name on it and we will keep it on their hooks.
2. All children must wear comfortable sneakers without laces.
3. Personal toys and items are not allowed from home.
4. Sunscreen shall be applied before dropping off your child.
5. All items should be labeled and kept in a bag to ensure personal items are separate from others.
6. If your child is not potty trained, please send your child with detachable pull-ups.

Visits

1. Visits are allowed for emergency purposes only.
2. Parents or guardians must always wear a mask during drop off and pick up.
3. No visitors or tours are allowed during this time.

Playground

1. The playground will be accessible, and students will still be required to wear their masks outside.

Grouping of children- Cohorts

1. During this time, the program will operate in cohorts of 10 children or less.
2. During this time, our school is accepting a maximum capacity of 10 student bodies.

- Should there be any unfortunate instance that someone is infected with corona virus, the incident shall be reported to the Local Health Official and Community Care Licensing. We shall follow whatever precautionary measure or course of action these agencies will recommend.
- All new students are required to submit negative COVID-19 test results within 5 days of your child's start date.
- Please alert the school immediately if you, your child, or anyone in your home is suspected of having COVID-19, is being tested for suspicion of COVID-19, or has tested positive for COVID-19.

We/I have read and understood the new guidelines in reopening California Montessori School.

Child's Name: _____

Parents/Guardians Name: _____

Parents/Guardian's Signature: _____

Parents/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date Signed: _____